

# **HEALTHSTAR HOME HEALTH**

## **NONDISCRIMINATION AND ACCESSIBILITY NOTICE**

### **OUR RESPONSIBILITIES:**

We follow applicable Federal civil rights laws and do not exclude people, treat them differently, or otherwise discriminate on the basis of race, color, national origin, age, disability, or sex.

In addition, based on other laws and agency guidelines, we do not exclude people, treat them differently, or otherwise discriminate on the basis of religion, creed, marital status, familial status, sexual orientation, or public assistance status.

We will take appropriate steps to make sure that people with disabilities have an equal opportunity to participate in our services, activities, and programs, including employment. We help people with disabilities to communicate with us. This help is free. It includes

- ◆ Qualified sign language interpreters
- ◆ Written information in other formats, such as large print, audio, and accessible electronic formats.

We provide services for people who do not speak English or who are not comfortable speaking English. These services are free. They include:

- ◆ Qualified interpreters
- ◆ Information written in other languages

### **IF YOU NEED ANY OF THE SERVICES MENTIONED IN THIS NOTICE, PLEASE CONTACT:**

Human Resources Manager/Civil Rights Coordinator by calling 1-844-633-7344

### **TO FILE A GRIEVANCE:**

If you believe that we have not provided these services or discriminated in another way on the basis of race, color, national origin, age, disability, sex, religion, creed, marital status, familial status, sexual orientation, or public assistance status, you can file a grievance with the Civil Rights Coordinator in person, by mail, fax, or email. If you need help filing a grievance, the Civil Rights Coordinator is available to help you.

- ◆ Calling: 1-844-633-7344.
- ◆ Writing: 2586 7<sup>th</sup> Avenue East, Suite 302 North St. Paul, MN 55109
- ◆ Faxing: 651-633-7301
- ◆ Emailing: [donnas@hhhealth.net](mailto:donnas@hhhealth.net)

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services

200 Independence Avenue, SW

Room 509F, HHH Building

Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.